



Rental and Sales Agreement

Please email to rent@thecostumecloset.com

Regardless of your method of payment, costume orders will not be considered final and/or reserved until this agreement is completed, signed and submitted to The Costume Closet. A credit card MUST be on file as a form of security deposit to finalize and reserve rental orders.

1. Payment is due within seven days of invoice. You may pay with school check, credit card, or school purchase order. Failure to do so may result in cancellation of order.
2. Costumes are sent in the best possible condition; however, costumes are used and may have small imperfections that do not affect the integrity of the performance. Some small repairs may be needed.
3. The renter agrees to accept the costumes on an "as is" basis.
4. The Costume Closet will do its best to accommodate size requests, but some small adjustments may be made based on stock availability.
5. In the event you are dissatisfied with your costumes, you may return them within seven days of receipt for store credit only, less a 10% restocking fee. Clearance sales are final.
6. Any sales less than \$100 are considered final. No returns accepted.
7. Rental costumes are due back to The Costume Closet by return date listed on invoice. A fee of \$1.00/day/costume will be charged for all late costumes. The Costume Closet has full authority to charge the card on file.
8. The replacement cost for lost or destroyed rental items is three times the rental fee. Paid rental fees do not apply toward replacement cost. The Costume Closet has full authority to charge the card on file.
9. Rented costumes are to be returned to The Costume Closet washed in cold water, gentle cycle and hung to dry, unless customer decides to pay The Costume Closet to clean them. Always turn any costume inside out when washing them.
10. Any alterations made to the costume, such as pinning or light tacking / hemming, must be removed before returning to The Costume Closet.
11. Renter agrees to pay all shipping and handling costs.

RENTAL SECURITY DEPOSIT

We need this included on this form if paying via:

- Payment with a school purchase order
- Mailing Booster Club / School Check
- The purchase credit card will be different than the security deposit credit card

You may call the office to supply this information. Our office number is 972-400-1282.

Type of credit card

___ Visa/MasterCard

___ American Express

___ Discover

___ **Please use the credit card submitted with my order as both payment and security deposit. (if we already have this info, you do not need to fill out the fields below – NOTE: we do not collect credit card info online, so if you are not sure we have your payment info, go ahead add it below.)**

Credit card # _____

Expiration date _____

CVC security code : _____

Name on credit card _____

Billing address of card _____

I agree to the rental terms and conditions above, and understand that the credit card given as a security deposit may be charged if the primary form of payment fails for any reason.

Signature

Date

Name (printed)

School/Group/Organization Name _____

Invoice / Order # _____